

# The Top 10 Things to Know about the ACGME Annual Update

1. It is a means to direct the attention of your Residency Review Committee to where you want it
2. The Annual Update is 1 of 2 documents programs DIRECTLY control
3. These sections can be pulled at any time (and should be updated regularly):
  - a. Current Citation Responses
  - b. Major Program Changes
  - c. All Participating Site Information
  - d. Duty Hour/Learning Environment Section
  - e. Resident and faculty roster
4. The ACGME wants programs to address concerning items from the ACGME Resident Survey in the Major Changes section
5. Accuracy is incredibly important
6. Communicate your programs processes clearly and concisely in the Major Changes section
7. Do not overlook positive improvements
8. Citations: Take ownership and concisely explain how your program is addressing the citation
9. Use your Annual Program Evaluation Action Plan updates in the update process
10. Use tech-savvy strategies to ease the data collection burden:
  - a. ABMS Board Certification verification sites
  - b. Scholar.google.com profile exports
  - c. PubMed Dashboard