



# Southeast Michigan Center for Medical Education

## ***Our Mission***

To develop and support training of outstanding physicians and medical professionals with our members to enhance population health through excellence and innovation in medical education

## ***Our Vision***

SEMCME will be the leader to develop and optimize high impact medical education to assist healthcare professionals, including residents, faculty, the practice community, and administrators/directors to achieve and maintain accreditation and certification, thereby enhancing the health and well-being of the communities we serve.

## ***Our Values***

Excellence and Innovation  
Diversity & Equity & Inclusion  
Understanding and Respect  
Collaboration & Engagement  
Accountability  
Teamwork & Well-Being  
Evidence Based & Outcomes Driven  
Service

## **Anesthesiology Committee Charter**

### **Purpose**

---

To support the mission, vision and values of SEMCME through the development and execution of programs and services related to *anesthesiology*.

### **Goals and Objectives**

---

- Annually develop programs and an agreed upon schedule
- Confirm program alignment with specific ACGME requirements:
  - ✓ *Meaningful feedback from learners within and across programs*
  - ✓ *JEDI (Justice, Equity, Diversity, Inclusion)*
  - ✓ *Determine if program addresses CLER Quality Improvement objectives*
  - ✓ *Improving learner well-being especially in the context of the COVID pandemic*
- Identify critical resources and support needed for reaching committee goals
  - ✓ Access to content experts, preceptors, volunteers, and faculty examiners
- Confirm meeting schedule and composition of the committee
  - ✓ Currently committee meets as needed from 4:00-5:00pm
  - ✓ Composition of committee members should include Chair, Program Director, and/or core faculty
- Share experiences and best practices

### **Projects/Initiatives**

---

- City-wide Grand Rounds
- Anesthesiology Mock Oral Exams (CA2)
- Anesthesiology Mock Oral Exams (CA3)
- Faculty Development Program – Young Faculty Lecturer Exchange
- Identify and engage appropriate subject matter experts
- Evaluate effectiveness of program design and execution
- Evaluate Key Performance Indicators (KPIs) as a measure of success

### **Measures of Success (KPIs)**

---

- Registration and attendance data
- Member hospital participation
- Participant surveys
- Examiner Surveys

- Feedback from Program Directors and DIOs
- Support improving resident board pass rates and program accreditation status
- Other measures as determined by committee

### **Responsibilities of Committee Members**

---

- Committee Members will embrace the **EDUCATES** values of SEMCME
- Attend and actively participate in committee meetings
- Facilitate and support the committee in meeting its purpose, goals and objectives
- Monitor and assist in the implementation of the committee's measures of success
- Communicate and update institutional leadership on committee and SEMCME efforts
- Committee members will exhibit the following:
  - ✓ Ability to lead change and be creative
  - ✓ Commitment to excellence
  - ✓ Strong ability to communicate and articulate
  - ✓ Expand institutional participation in programs
  - ✓ Willingness to gather input and suggestions with a knowledge of barriers and solutions
  - ✓ Interest in the efforts of the committee and its relevance to SEMCME sustainability

### **Structure and Operations**

---

- Committee members, in collaboration with SEMCME, will determine meeting dates, times and frequency that best meet its purpose and goals
- The SEMCME Board of Directors will approve committee membership on an annual basis
- Where applicable, committee shall consist of representatives from each SEMCME member institution
- Membership will be balanced and diverse
- Committee chair can serve renewable 2-year terms
- Committee members can serve renewable 2-year terms
- Meeting minutes will be recorded, reviewed and approved