



SEMCME Clinical & Research Externships for 2018

Important Deadlines

SEMCME Hospital Day for First Year Medical Students

January 30, 2018

All WSUSOM first year students are invited to attend. Participating SEMCME member hospitals and institutions will be on hand to provide students with information about available research/clinical summer externship opportunities. A listing with externship descriptions and application forms will be distributed. The booths will be set up in the Scott Hall Cafeteria from 12:00 - 1:30 pm. Pizza and beverages will be provided. An electronic copy of the listing will also be sent to all first year students. Additional copies of the listing will be available in the Student Affairs Office. **No applications will be accepted from students on this day.**

Application Accepted by Hospital

February 5, 2018

Beginning February 5, applications and requested documentation will be accepted at participating hospitals. Application forms will be distributed at the Hospital Day on January 30th.

Application Due to Hospital

February 26, 2018

WSUSOM students must submit application form and all requested documentation to hospital no later than February 26, 2018 to be considered for an externship position.

Verification of Good Standing

March 5, 2018

The SEMCME Hospitals will submit student applicant names to WSUSOM Students Affairs for verification of good standing.

1st Notification from Hospital to Students

March 12, 2018

The SEMCME Hospitals will notify those students who have been accepted for an externship position by March 12, 2018. Included with notification will be a "Letter of Acceptance". **Sample attached.**

Letter of Acceptance by Student to Hospital

March 26, 2018

Students MUST complete, sign, and submit LOA and send to Hospital by March 26, 2018.

2nd Notification from Hospital to Student (if needed)

March 29, 2018

Beginning March 29, students on the hospitals wait list will be notified of any positions still available.

Important: When submitting application form and/or letter of acceptance, they must be in either Word or PDF format.