



Southeast Michigan Center for Medical Education

Our Mission

To develop and support training of outstanding physicians and medical professionals with our members to enhance population health through excellence and innovation in medical education

Our Vision

SEMCME will be the leader to develop and optimize high impact medical education to assist healthcare professionals, including residents, faculty, the practice community, and administrators/directors to achieve and maintain accreditation and certification, thereby enhancing the health and well-being of the communities we serve.

Our Values

Excellence and Innovation
Diversity & Equity & Inclusion
Understanding and Respect
Collaboration & Engagement
Accountability
Teamwork & Well-Being
Evidence Based & Outcomes Driven
Service

Family Medicine Committee Charter

Purpose

To support the mission, vision and values of SEMCME through the development and execution of programs and services related to Family Medicine.

Goals and Objectives

- Annually develop and submit a program schedule and budget for approval.
- Identify critical resources and support needed for the function of the committee.
- Confirm meeting schedule and composition of the committee.

Projects/Initiatives

- Develop programs to meet the needs of the discipline of Family Medicine inclusive of its faculty, residents in training and practitioners.
- Identify and engage appropriate subject matter experts.
- Confirm alignment with ACGME requirements.
- Evaluate effectiveness of program design and execution (particularly when conducted virtually).

Measures of Success

The committee will measure the success of their initiatives through:

- Registration and attendance data
- Member hospital participation
- Participant surveys
- Feedback from program directors and DIOs
- Improving Board Pass rates of residents

Responsibilities of Committee Members

- Attend and actively participate in committee meetings.
- Facilitate and support the committee in meeting its purpose.
- Monitor and assist in the implementation of the committee's measures of success.
- Communicate and update institutional leadership on committee and SEMCME efforts.
- Committee members will exhibit the following:
 - ✓ Ability to lead change and be creative
 - ✓ Commitment to excellence
 - ✓ Strong ability to communicate and articulate

- ✓ Expand institutional participation in programs
- ✓ Willingness to gather input and suggestions with a knowledge of barriers and solutions
- ✓ Interest in the efforts of the committee and its relevance to SEMCME sustainability

Structure and Operations

- Committee members will determine meeting dates, times and frequency that best meet its purpose and goals.
- The SEMCME Board of Directors will approve committee membership on an annual basis.
- Committee shall consist of representatives from each SEMCME member institution and DIOs may submit names for consideration.
- Membership will be balanced and be representative of a wide variety of individuals from various backgrounds.
- A committee chair, who may be recommended by the committee and approved on an annual basis by the SEMCME Board of Directors, shall lead the committee.
- The committee chair will serve a 2-year term up to a maximum of 3 terms.
- Committee members will serve a 2-year term that is renewable if desired.
- Meeting minutes will be recorded, reviewed and approved.