



# 2018 Research Forum

Wednesday, May 23, 2018 • Lovett Hall, Henry Ford, Dearborn, MI

## Information for Presenters

### **Purpose**

To recognize outstanding research by residents and highlight the importance of research as a component of the graduate medical education training experience.

### **Method**

Slide and Poster Competitions

### *Important Dates*

- May 7, 2018 Abstract Due
- May 18, 2018 Powerpoint Due
- May 23, 2018 Research Forum & Meadow Brook Lecture

### **Judging**

- The criteria used to judge the slide and poster competitions focus on four areas: 1) Introduction and Background, 2) Methodology, 3) Discussion and Interpretation, and 4) Presentation. More detailed criteria appear on the score sheets.
- Four research experts representing Michigan medical schools will judge the slide competition and four experts from the SEMCME institutions will judge the poster competition.

### **Eligibility Requirements for Residents**

The abstracts presented at the Research Forum are the best of those presented at research day competitions in the SEMCME member institutions. Individuals enrolled in recognized residency programs in departments of SEMCME member institutions and have a provisional or full license to practice in Michigan are eligible to present research abstracts in the Forum. ***Fellows are not eligible to participate in the Forum.***

Each full member SEMCME institution may submit up to **two abstracts for slide presentation** AND up to **two abstracts for poster competition**. Program member and associate SEMCME member hospitals are also eligible to participate in the Forum. They may submit the one paper from each department (specialty) that coincides with their SEMCME membership. This can be in the form of either a slide or poster presentation.

***Please note case reports will not be accepted.***

### **Participation Requirements**

- All resident presenters are expected to attend the entire day-long 2018 Research Forum held on May 23<sup>rd</sup> including the Luncheon and Awards Ceremony.
- It is the responsibility of residents to make sure they secure the full day of release time from their training programs prior to agreeing to participate in the Forum.
- Residents must check in on site at their assigned time or risk disqualification.

## General Participation Requirements

Program Directors whose residents are presenting in the Forum will be responsible for assuring the following:

- The presenter should be the principal investigator of the project, should have personally done (or supervised) the work being presented, and should have contributed substantially to the design and implementation of the project. If the principal investigator is ill or has an emergency conflict, a co-investigator or other resident may present on his or her behalf. Faculty sponsors or other staff members may not substitute for resident presenters
- In accordance with the ethical guidelines of major medical journals such as *Academic Medicine* and the *New England Journal of Medicine*, it is not appropriate for a person who did not participate in the project to accept credit for the work and to compete in the 2018 Research Forum
- The work presented by the resident may be based on prior inquiry, but the majority of the preparation must have been done in the current training program. The resident may compete in more than one year during his/her training and is eligible to win a prize in each year of participation. The resident may report on a single topic in successive years, but each succeeding presentation should reflect a substantial difference from the previous presentation(s)

## Application and Abstract Requirements

Residents must submit the signed application form and one-page abstract no later than Monday, May 7, 2018. These documents should be emailed to Ms. Ginger Keiffer at [gkeiffer@med.wayne.edu](mailto:gkeiffer@med.wayne.edu). If an electronic signature cannot be provided, residents can submit a signed copy via fax to 313-577-1301.

### Application Form

This form should be carefully and legibly completed, listing all requested information. The form must clearly indicate participation in either Slide or Poster competition. The presenter's Program Director or Research Director must sign the certification (electronic signature acceptable). The presenter should be listed as the first or principal author with other resident co-authors following. **Note:** Attending physician and other faculty who participated in the research should be listed as "Sponsoring Faculty Persons" NOT as co-authors.

### Abstract

#### Format

- Limited to one page (including graphs, charts, etc)
- Double-spaced, minimum of 10 point font
- Left justified and left margin set at 1"

#### Title

- Place at top of abstract, title is bold, capitalized and left justified, with top margin set at .08"
- Include all authors (resident and faculty). The resident presenter's name should be listed first and underlined followed by resident co-authors. Sponsoring faculty should be listed last and designated by an asterick following their names. Please use the following format:

#### EXAMPLE

**CHOLESTEROL, APOLIPOPROTEINS, AND  
THE RISK OF MYOCARDIAL INFARCTION**

(One blank line here)

Walter Freed, M.D.; Ulga M. Johnson, M.D.;  
Gordon R. Lang, M.D.; Franklin D. Schwartz, M.D.\*  
Upton Community Medical Center

## **Body/Text Suggested Outline**

- Introduction
- Methods & Design
- Results
- Discussion/Conclusion

## **Presentation Format - Slide Competition**

- Each presentation will be limited to ten (10) minutes followed by a five (5) minute question and answer period. Questions will first be taken from the judges. Questions from the audience will be taken at the discretion of the moderator. SEMCME will provide a moderator and timekeeper to facilitate the resident presentations. The final schedule for presentations will be distributed the week of May 14.
- Residents must forward a copy of their powerpoint presentation to SEMCME by 5:00 pm on Friday, May 18, 2018. The presentation will be pre-loaded onto the SEMCME Window-based computer and ready for use at the Research Forum. The presentation can be sent via email to the following address: [gkeiffer@med.wayne.edu](mailto:gkeiffer@med.wayne.edu) Other types of media and presentation formats must be arranged and confirmed at least a week in advance of the Forum. Residents may preview their slide presentations onsite during meals and breaks.

## **Presentation Format – Poster Competition**

- Each poster presenter will have a total of ten minutes (10) with the judges. Presenters should come prepared to give a 3 - 5 minute presentation followed by Q & A. Poster presenters will have an assigned number and time. Presenters must be prepared and at their poster at their assigned time. The final schedule for presentations will be distributed the week of May 14<sup>th</sup>. Posters will be reviewed in numeric order.
- The entire poster should consist of a printed page of no less than 36" x 48" and no more than 36" x 60" (recommended print size is 36" x 54"). The poster should be printed on appropriate quality paper to allow it to be displayed on a foam board. Poster tips, a template, and example will be available on the SEMCME website or upon request. Contact Ms. Ginger Keiffer at 313-577-1297 or via email at [gkeiffer@med.wayne.edu](mailto:gkeiffer@med.wayne.edu). *Please note: If you plan to submit an abstract for the 3<sup>rd</sup> Annual Michigan QI Summit, the poster size is no larger than 36"x48".*
- An easel, foam board, and pins will be provided onsite. In addition, SEMCME staff will be available to assist with poster placement.

## **Awards**

- Awards ceremony will take place at the conclusion of the 2018 Research Forum
- All presenters will be recognized and the following awards will be presented:

### **Slide Competition:**

First Prize: \$1,500 and the Dawson Medal  
Second Prize: \$500 and Certificate  
Third Prize: \$200 and Certificate

### **Poster Competition:**

First Prize: \$750 and Plaque  
Second Prize: \$500 and Certificate  
Third Prize: \$200 and Certificate

