



# Southeast Michigan Center for Medical Education

## *Our Mission*

To develop and support training of outstanding physicians and medical professionals with our members to enhance population health through excellence and innovation in medical education

## *Our Vision*

SEMCME will be the leader to develop and optimize high impact medical education to assist healthcare professionals, including residents, faculty, the practice community, and administrators/directors to achieve and maintain accreditation and certification, thereby enhancing the health and well-being of the communities we serve.

## *Our Values*

Excellence and Innovation  
Diversity & Equity & Inclusion  
Understanding and Respect  
Collaboration & Engagement  
Accountability  
Teamwork & Well-Being  
Evidence Based & Outcomes Driven  
Service

## Well-Being Committee Charter

### **Purpose**

To support the mission, vision, and values of SEMCME through the development and execution of programs and services related to the well-being of SEMCME members.

### **Goals**

To engage knowledgeable, committed educators from SEMCME member institutions and diverse disciplinary backgrounds in the creation of programming that:

- Supports faculty, residents, support staff and all medical educators in building clinical learning environments that nurture the professional growth and well-being of all learners.
- Supports faculty skills that support the increasing effectiveness of clinical teams.
- Contributes to institutional cultures that prioritize improvement in educational practices.

To be viewed as a resource whereby faculty, programs, institutions, and other SEMMCE committees can seek consultation regarding challenges in well-being based on the:

- Collective expertise of the Well-Being committee.
- Committee's relationships with regional, national, and international experts.

### **Objectives**

- Annually develop programs focused on well-being with an agreed upon schedule
- Identify critical resources and support needed for reaching committee goals
- Confirm meeting schedule and composition of the committee
- Share experiences and best practices

### **Projects/Initiatives**

- Present at least one well-being focused workshop annually.
- Present webinars to address emerging issues in well-being.
- Seek opportunities to develop innovative programs surrounding well-being topics.
- Evaluate the effectiveness of Well-Being committee efforts using Key Performance Indicators (KPIs).

### **Measures of Success (KPIs)**

- Registration and attendance data.
- Participation by faculty of member institutions.
- Participant evaluation survey data.
- Qualitative feedback of program directors and institutional leaders.
- Development of innovative programs with SEMCME partners.

## **Responsibilities of Committee Members**

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- Committee Members will embrace the **EDUCATES** values of SEMCME.
- Attend and actively participate in committee meetings.
- Facilitate and support the committee in meeting its purpose, goals, and objectives.
- Monitor and assist in the implementation of the committee's measures of success.
- Communicate and update institutional leadership on committee and SEMCME efforts.
- Support committee efforts to expand institutional participation in programs.
- Support committee efforts to enhance the efficacy and sustainability of SEMCME.

## **Structure and Operations**

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- Committee members, in collaboration with SEMCME, will determine meeting dates, times and frequency that best meet its purpose and goals.
- The SEMCME Board of Directors will approve committee membership on an annual basis.
- Where applicable, committee shall consist of representatives from each SEMCME member institution.
- Membership will be balanced and diverse.
- Committee chair can serve renewable 2-year terms.
- Committee members can serve renewable 2-year terms.
- Meeting minutes will be recorded, reviewed and approved.